

Constitution of The Association of Junior Independent Schools

1. Name

The title of the Association shall be The Association of Junior Independent School. Individual schools are made members of AJIS on acceptance of application and are represented by their Heads.

2. Qualifications to Become a Member

Application for membership will only be considered from a school which is:

- a. is an independent, fee paying school
- b. a part of a School, where the number of pupils in the Senior School represents more than half the total roll
- c. a part of a School which operates a sixth-form
- d. predominantly a day school in both its Junior and Senior parts
- e. within 60 miles of Warrington

Only Heads (by name, or de facto) of Junior/Preparatory Schools/Departments of Independent Senior Schools or Infant School Head, if the Infant Head reports directly to the Senior School Head, may attend Meetings. Deputy Heads or other school representatives may not attend Meetings in lieu of the Head.

The Association reserves the right to refuse membership to any school when its application is deemed to be contrary to the best interests of its members.

3. Qualifications for Continued Membership

A member school that would no longer meet the criteria for entry to AJIS should be able to retain its membership subject to:

- a. the school or Head being active members of the organisation and subject to the nature of the school not changing so significantly that it had little in common with the other schools.
- b. the nature of the school not changing so significantly to be deemed contrary to the best interests of its members.

4. Purpose of the Association

- a. Dissemination of ideas; eg re curriculum
relationship with Senior Schools
staffing
public relations
- b. To provide weight of Junior School opinion ie to enable members to speak "as one voice".
- c. To promote Independent Junior Schools and a fuller awareness of the education they offer.
- d. Social purpose – to provide help/co-operation on matters of mutual interests.
- e. To provide some In-Service training.
- f. To provide a wide range of enrichment activities for pupils of member schools.

5. Frequency of Meetings and Attendance

There will be a minimum of one Meeting per term. In order to continue in membership members must attend a minimum of one Meeting in each academic year.

6. Officers of the Association

Officers shall be elected from the membership. The officers of the Association shall be:

Chairman
Secretary
Treasurer

Election:

- a. The election of Officers may only take place at the AGM, normally held in the Autumn Term, or at an especially convened Meeting.
- b. Officers will normally serve for a maximum of two years, being confirmed in office annually at the AGM.
- c. Written nominations from the Steering Committee should be forwarded to the Secretary prior to the AGM.

7. Steering Committee

There will be a Steering Committee elected from the membership consisting of:

Officers of the Association
Three other elected members

Additional members co-opted by the Committee as and when necessary.

Election:

- a. The election of the Committee may only take place at the AGM or at an especially convened Meeting.
- b. The members of the Steering Committee must be elected annually.

8. Annual General Meeting

The Annual General Meeting will normally be held in the Autumn Term for the purpose of:

- a. election of Officers
- b. election of the Committee
- c. presentation of audited accounts

9. Finance

- a. The annual subscription will be determined at the Annual General Meeting.
- b. Subscriptions will be payable in advance at the beginning of the academic year.
- c. The subscriptions will be used to fund the various activities of the Association and cover its running expenses.

10. Changes to the Constitution

- a. The recommended changes to the Constitution will be emailed to all members prior to the AGM in October.

- b. Changes can only made to the Constitution with the approval of three quarters of the members who are attending a Meeting, the quorum being more than half of the total membership.